



*Resident Notice*

## **IMPORTANT UPDATE TO CONVENIENCE FEES**

---

Dear Resident,

A **\$1.99 convenience fee** will apply to each **E-check, One-Time ACH, and Recurring ACH payment** made through ClickPay.

### **What is Changing?**

**E-check, One-Time ACH, and Recurring ACH Convenience Fee: \$1.99 per payment**

### **Why Are We Making This Change?**

This fee helps support the processing, administration, and customer service associated with these payment options.

### **How Will This Impact Me?**

The \$1.99 fee will be displayed in the Fee Chart within your ClickPay profile and added to your payment total before you submit a one-time payment. For Recurring ACH, the fee will be included with each scheduled payment.

### **What Action Do I Need to Take?**

No action is required. The updated fee will automatically apply to eligible payments.

For assistance, please visit **[www.ClickPay.com/Help](http://www.ClickPay.com/Help)** or contact ClickPay Customer Support at **800-533-7901**.

Thank you for your attention to this matter,  
The ClickPay Team